



# O2F DOWNLOAD

A monthly recap on Office of the Future

## August 2022

**O2F Download** is a monthly eNewsletter produced and distributed by the AFIMSC O2F Team.

### General Updates

#### O2F Underway

As a reminder, the O2F open collaboration space should be used for work-related and collaboration activities. They are not intended for social gatherings which can instead be hosted in a conference room or in the Bldg 2 auditorium.



Please enjoy the new collaboration space, but be respectful of the work happening around you.

#### Progress in Bay 6

Removal of over 200 individual cubicles is scheduled to begin this September. **All personal items must be removed from Bay 6 cubicles by 22 August** so the area can be prepared. Please reach out to your direct leadership with any questions.

#### Your Voice Matters!

Please take a moment to fill out the [O2F Pulse Check](#), updated with new prompts to hear your feedback on workplace satisfaction.



#### Continued Space Analysis

As General Wilcox mentioned in the July Commanders Call, we are continuing to evaluate the usage of space based on analytics captured through AgilQuest. Please remember to make reservations and check into those reservations so we can properly shape the space to meet your needs!

#### Knowledge Management (KM)